

FALL IN LOVE

...with Small Business

The Truro and Colchester Chamber of Commerce and Downtown Truro Partnership are collaborating to host a fun, fall-themed **Small Business Expo** to showcase our awesome small business community.

Exhibitors are encouraged to incorporate a fall theme into their booth décor, displays, as well as highlight their fall services, merchandise, foods, etc. To make the event extra festive, exhibitors are asked to bring a pre-carved jack-o-lantern as we will be hosting a contest to award the most creative design of the day.

EXHIBITOR REGISTRATION FORM

October 16, 2019 | 4-7 PM | Best Western Glengarry

Registration Deadline: October 8, 2019

Company/Organization _____

Contact Name _____

Business Phone (or direct line) _____

Mailing Address _____

Email Address _____

Products/Services we will be featuring _____

We will be offering samples Yes () No ()

We will be participating in the exhibitor's carved pumpkin contest Yes () No ()

We require access to electricity (\$10 charge) Yes () No ()

If yes, we understand we must provide our own extension cords, power bars, etc.

We will provide an item/certificate as a door prize Yes () No ()

We prefer not to have any table in our booth Yes ()

We will require an additional table in our booth (\$15 charge) Yes () No ()
Tables must form an L-shape within the allowed space, they will not be placed side by side along the front.

Special Details/Requests for our Booth _____

An exhibition stage area will be available in 15-minute intervals, a maximum of nine in total. This time may be used to showcase a product or service by offering a live demonstration. Showcase spots are limited and must be booked in advance to be added to the schedule.

Please indicate if you would like to be included in the exhibitors showcase: Yes () No ()

Please list product or demonstration details _____

FEES:

Booth Fee: \$50 booth + HST = \$57.50

*Booth space is approximately 6' x 10;
includes a 6' table, draped and skirted;
2 chairs*

Extra Table (Optional): \$15 + HST = \$17.25

Power (Optional): \$10 + HST = \$11.50

Return this completed form with your payment ASAP.

DEADLINE: October 8, 2019

Space will not be allocated until payment has been received.

FOR MORE INFORMATION CALL 902-895-6328

Visa, Master Card and Debit are accepted

Cheques are payable to: Truro and Colchester Chamber of Commerce

Mailing Address: 605 Prince St., Truro, NS, B2N 1G2

PLEASE NOTE:

- Load in time for exhibitors will be any time after 12 PM on Wednesday, October 16.
- All booths must be fully set up and ready to go by 3:30 PM.
- Booths must remain set up until the conclusion of the event at 7 p.m.

